

LETTER OF AGREEMENT

EFFECTIVE: June 30, 2023

SUBJECT: Coordination Procedures

1. PURPOSE: This Letter of Agreement establishes procedures for handling air traffic between Denver Air Route Traffic Control Center (ZDV ARTCC) and Farmington Federal Contract Tower (FMN Tower).

2. CANCELLATION: The Letter of Agreement between ZDV ARTCC and FMN Tower, dated July 22, 2020, is canceled.

3. SCOPE: To establish standard operating procedures for the coordination and control of aircraft between ZDV ARTCC and FMN Tower on the VATSIM network. This letter of agreement is supplemental to vZDV Facility Policy and FAA Order JO 7110.65. The information contained herein is to be used for flight simulation purposes only on the VATSIM network. It is not intended, nor should it be used for real-world navigation. The Virtual Denver ARTCC is not affiliated with the FAA, the actual Denver ARTCC, or any governing aviation body.

4. RESPONSIBILITIES: All controllers staffing (or controlling overlying airspace containing) ZDV ARTCC Sector 36 and/or FMN FCT positions are required to be familiar with the provisions of this document.

5. DEFINITIONS: Four Corners Regional Airport (FMN) Class D airspace is defined as the airspace extending upward from the surface up to and including 8,000 feet MSL within a 4.7 nautical mile (NM) radius of the defined coordinates for FMN. Included in this area is a circular area extending 0.7 NM beyond the 4.7 NM radius within 1 NM each side of the I-FMN ILS Localizer.

6. GENERAL PROCEDURES:

- a. FMN Tower shall provide initial separation between departing and arriving aircraft as specified in Section 6-3 of FAA JO 7110.65.
- b. FMN Tower is authorized to apply visual separation (target resolution) within a 10 NM radius of the airport at or below 11,000 feet MSL between IFR arrivals and IFR departures as specified in Section 7-2 of FAA JO 7110.65.
- c. FMN Tower may conduct SVFR operations within FMN Class D airspace at or below 8,000 feet MSL after coordination with ZDV ARTCC.
- d. FMN Tower Local Control (LC) shall Quick-Look ZDV ARTCC Sector 36.

e. Automated Terminal Information Service (ATIS) and Weather:

(1) FMN Tower shall:

- (a) Advise ZDV prior to changing the active runway.
- (b) Normally advertise visual approaches.
- (c) Keep ZDV informed of the current ATIS code.

- 1) This may be accomplished by ZDV "subscribing" to the FMN vATIS connection.

7. ARRIVAL PROCEDURES:

a. ZDV ARTCC shall:

- (1) Ensure all FMN IFR arrival aircraft and VFR arrival aircraft that are being provided radar services are tracked and type aircraft is displayed in the full data block.
- (2) Clear all IFR arrival aircraft for a visual approach to the active runway unless otherwise coordinated with FMN Tower.
- (3) Transfer communications on all aircraft at least 10 flying miles from the airport.

b. FMN Tower may clear aircraft conducting an instrument approach for a visual approach within 10 NM of the airport.

c. FMN Tower shall:

- (1) Notify ZDV immediately when an IFR aircraft executes an unplanned missed approach.
- (2) Notify ZDV of any aircraft conducting an instrument approach that has been cleared for a visual approach.

8. DEPARTURE PROCEDURES:

a. FMN Tower shall:

- (1) Issue the following to all IFR departures, unless otherwise coordinated:
 - (a) Clearance limit of destination airport with routing assigned as filed by the aircraft.
 - (b) Maintain 11,000 feet MSL with instructions to expect filed altitude 10 minutes after departure.
- (2) Obtain releases for IFR departures.

Denver Air Route Traffic Control Center and Farmington Federal Contract Tower

(3) Ensure IFR aircraft depart within 3 minutes of the time of release.

(4) Transfer communications to ZDV leaving 7,000 feet MSL.

9. APPROVED:

Raaj Patel
Air Traffic Manager
Denver ARTCC

Harry Linsenmayer
Deputy Air Traffic Manager
Denver ARTCC