



**ORDER
7110.14A**

SUBJ: CPR ATCT and TRACON SOP

This document establishes the standard operating procedures for KCPR within the Denver ARTCC on VATSIM (vZDV).

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Effective 04/22/2022

This order cancels all previous KCPR SOPs

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Section 1 - Introduction

1-1-1. Audience

This order describes Standard Operating procedures for the safe and efficient operation of the Casper ATCT and TRACON (CPR). The provisions and procedures described below are supplemental to and in accordance with the Denver ARTCC General Policy and FAA Order JO 7110.65. The information contained in this document is to be used for flight simulation purposes only on the VATSIM network. This site is not affiliated with the FAA, the Actual Denver ARTCC, or any governing aviation body.

1-1-2. Distribution

This document is authorized for unrestricted use and release.

1-1-3. Effective

This order is effective upon immediate release and cancels all previous versions and publications of the CPR SOP.

1-1-4. Change Log

All significant changes shall be maintained in the change log contained in Section 2 of this document

Section 2. Change Log

2-1. See Table 2-2-1 for the changelog.

Revision Number	Revision Effective Date	Changelog	Revised By	Approvals
1	04/22/2022	New Release	XD	Austin Wilkins ATM

Table 2-2-1

Section 3. Positions

3-1. Positions Table

Position	Radio Name	Callsign	Relief	ARTS Symbol	Frequency
Ground	Casper Ground	CPR_GND	1	12G	121.900
Tower	Casper Tower	CPR_TWR	1	12T	118.300
Approach	Casper Approach	CPR_APP	1	12A	120.650

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Section 4. Clearance Delivery/Ground Control

4-1. Responsibilities

- a. Issue ATC clearances to all IFR aircraft
- b. Issue taxi instructions to aircraft on movement areas not owned by local control (LC)
 - i. LC shall own taxiway C and A north of runway 26 and A7
- c. All runway crossings shall be coordinated with LC

4-2. IFR Departure Instructions

- a. Ensure all IFR aircraft are issued an appropriate departure procedure]
 - i. The CPR DP is preferred
- b. All IFR departures shall be issued an initial altitude of 10,000
 - i. Expect filed cruise altitude 10 minutes after departure

4-3. VFR Departures

- a. VFR aircraft must have a strip created to include, at a minimum
 - i. Departure and destination airport or requested direction of flight
 - ii. Aircraft type
 - iii. Requested VFR cruise altitude
 - iv. Beacon code (if requesting VFR flight following services)

Section 5. Local Control

5-1. Responsibilities

- a. Determine the appropriate flow for runway selection
 - i. Land West (preferred config)
 1. Runway 21 (primary)/26 (secondary)
 - a. Wind 120 CW to 350
 - ii. Land East
 1. Runway 3 (primary)/8 (Secondary)
 - a. Wind 119 CCW to 351 and greater than 10 knots or IMC
- b. Sequence and separate departures and arrivals
- c. Issue clearances to arriving and departing aircraft
- d. Obtain departure releases for aircraft that are on non-advertised runways or issued a heading that does not qualify for an automatic release (CPR DP)
- e. LC may change the assigned runway of the IFR arrival but then assumes separation responsibility for all aircraft involved.
- f. LC may clear an aircraft for a visual approach to the assigned or advertised runway if the pilot reports in sight

5-2. Automatic Releases

- a. Issuance of the following headings will comply with automatic release procedures and does not require LC to obtain a verbal release from the approach controller

Runway	Heading
3	020, 035, 050
8	065, 080, 090
21	200, 215, 230
26	245, 260, 275

5-3. Missed Approach Procedures

- a. Assign runway heading and 8000
- b. Verbally coordinate with approach controller the missed approach

Section 6. Approach Control

6-1. Responsibilities

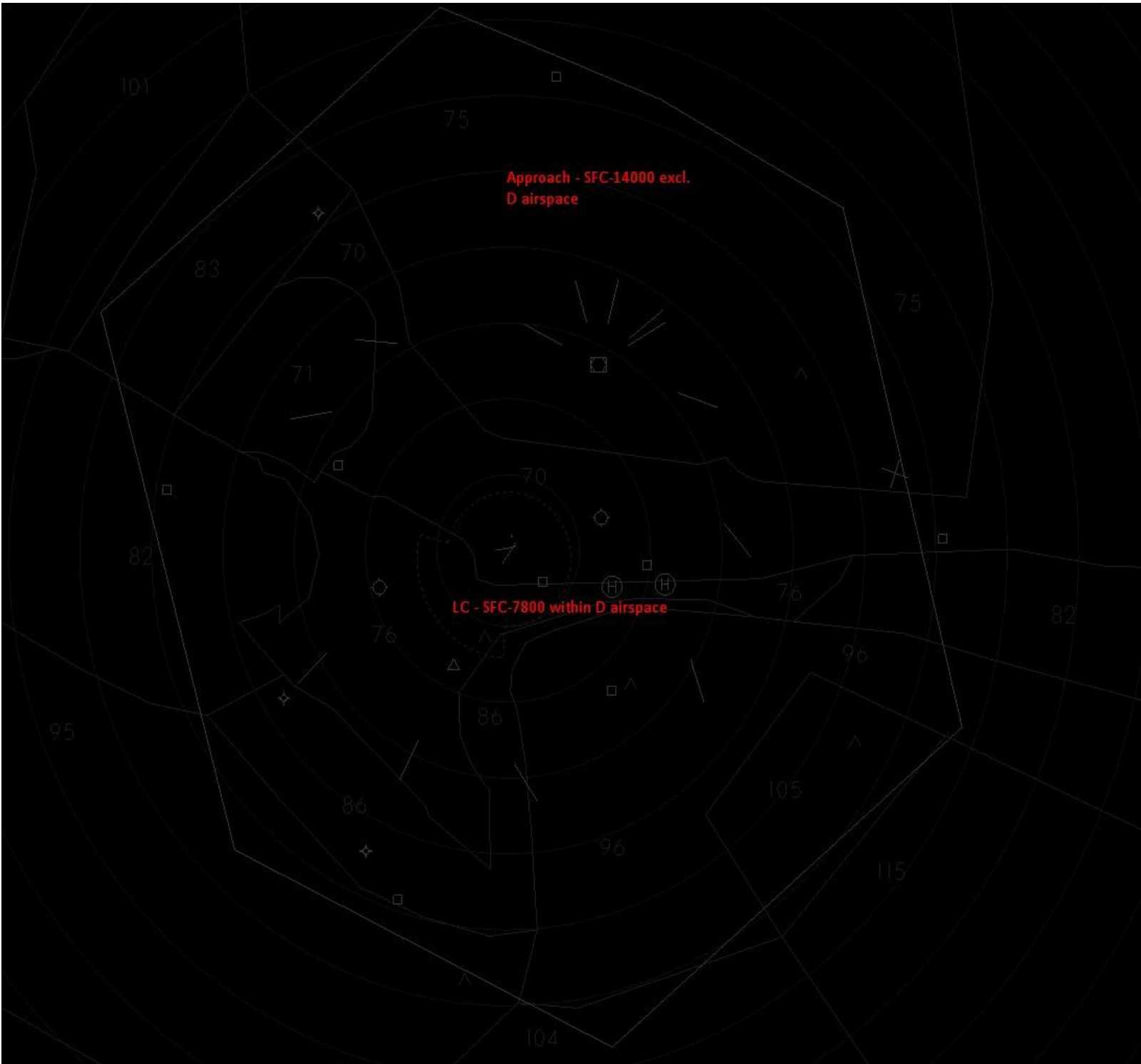
- a. Separate IFR departure and arrival aircraft
- b. Casper approach owns SFC-14000, excluding the CPR D airspace (see Appendix I)
- c. Communications transfer to LC shall be made prior to the FAF or OM
- d. Approach may clear aircraft on non-advertised approaches to the advertised runway
 - i. Coordination may be via text or verbal communication

6-2. Scratchpad Procedures

- a. The approach controller shall enter the appropriate scratch pad for the assigned and cleared approach

IAP	Entry
ILS 3	ILS
LOC 3	LOC
RNAV 3	R3
RNAV 8	R8
RNAV 21	R21
RNAV 26	R26
VOR/DME 21	O21
Visual Approach	V3, 8, 21, 26

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